

## SMUD Home Performance Program: How to Prepare for Mentoring

Before your SMUD Home Performance Program field mentoring session, be prepared by reading below:

The purpose of mentoring is to ensure that Participating Contractors use the whole house approach, follow BPI and program standards, and provide quality home performance services to customers under the SMUD Home Performance Program.

### Required attendance

Those present at a mentoring session must include a certified BPI Building Analyst on staff or subcontracted with the company AND a field crew lead who worked on the project in review. In addition, the owner/decision maker/sales person of the company is highly encouraged to participate. It is requested that the limit be kept to 5 or fewer people from the contractors company so that those present get the most out of the session.

### Required equipment

Arrive on time and BRING THE FOLLOWING WITH YOU:

- Your company collection data forms
  - BPI standards
  - Any other BPI written material
  - Checklists/data collection forms
  - Calculator
- Personal safety items (clean bag) listed on 1st page of BPI Technical Standards
  - Fitted respirators with canister filters
  - Dust masks
  - Gloves
  - Protective clothing
  - Safety glasses
  - Hard hats, as required
  - First aid kit
- Diagnostic equipment and other tools
  - Blower door
  - Duct blaster & supplies (register covering materials)
  - CO meter (and personal CO meter)
  - Gas leak detector
  - Mirror
  - Smoke stick
  - Thermometer
  - 2 Manometers
  - Flashlight
  - Drill
  - High temp caulk or metal plugs
  - Ladder
  - Assorted hand tools
  - Flow hood
  - Closed toe shoes & shoe covers
  - Tarps to set equipment on