



Greetings participating HPP Contractors,

This email serves as a notice that SMUD will continue to accept “old” program forms for HPP projects with a Pre-Project Assessment date prior to October 31, 2013. Any projects that begin after that date must be enrolled in the program using the current forms (revised 5/27/2013; see links below to ensure you are using the latest forms).

As you know, CAEATFA updated its regulations and documentation for the Loan Loss Reserve Program earlier this year (5/27/2013). At that time, they recognized that many retrofit projects take some time to complete, so in order to accommodate contractors who might have begun projects that had not yet been funded, they allowed the use of previous form templates for work in progress.

SMUD has continued to review loan enrollment applications using the old forms under the old regulations, and those using new forms under the new regulations; and in working with you, we have seen the successful transition to the new enrollment forms.

Please be advised you **must** begin use of the new forms for all projects begun November 1, 2013 and after (as of the Pre-Project Assessment date). For convenience, links to the new forms are below, as well as links to contractor guidelines and FAQs for reference. We will continue to alert you via email of any updates made to clarify forms or reference documents.

§ [Loan Enrollment Application](#)

§ [Certificate of Completion](#)

As a contractor, you need only to complete the Certification of Completion form. The Loan Enrollment Application form is for SMUD/lender use only.

§ [Contractor Reference Guide](#)

§ [Frequently Asked Questions](#)

A couple more things:

All upgrades that do not get completed and submitted this year will simply be rolled over to the

next year. Also, SMUD will keep the assessment subsidy at \$150 per assessment and will not decrease it until further notice. The conversion rate of 20% still holds.

SMUD continually tries to improve the Home Performance program, and with 2014 just around the corner, your feedback on a proposed addition to the program would be most appreciated. Please respond to the following four questions by clicking [here](#).

As always, please don't hesitate to contact the Efficiency First CA team for any SMUD HPP related questions. You can also contact Van Mattison or CAEATFA personnel with any questions or for assistance with the HPP Loss Reserve Program.

Thank you,
SMUD HPP Team

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