



## Don't Forget Customer E-mail Address!

	A	B	C	D
1	<b>SMUD HOME PERFORMANCE PROGRAM - JOB REPORTING TEMPLATE</b>			
2	<b>PROJECT INFORMATION</b>			
3	Contractor company			
4	<b>CONTRACTOR INFORMATION</b>			
5	Contractor company			
6	Contractor street address			
7	Contractor city			
8	Contractor state			
9	Contractor ZIP			
10	<b>ACCOUNTHOLDER/PROPERTY OWNER INFORMATION</b>			
11	SMUD accountholder first name			
12	SMUD accountholder last name			
13	Accountholder street address (i.e., home upgraded)			
14	Accountholder city			
15	Accountholder state			
16	Accountholder ZIP			
17	Accountholder email			
18	Accountholder phone			
19	Property owner first name			
20	Property owner last name			
21	Property owner mailing street address			
22	Property owner mailing city			
23	Property owner mailing state			
24	Property owner mailing ZIP			
25	Property owner email			
26	Property owner phone			
27	Payee (accountholder, property owner, or contractor)			
28	Did the customer finance any portion of this project?			
	Does the job scope meet the minimum 10% kWh savings			

It is a very common omission by HPP contractors to forget to enter the customer e-mail address into the Vision Data base (SMUD HPP data portal) or the Job Reporting Template (JRT). If the customer is hesitant to give out this information, please assure them that this is an important piece of information that the program needs for follow-up communication with the customer. SMUD will not spam them or sell their e-mail address to outside vendors. When the rebate has been approved, the customer will receive an e-mail letting them know their rebate is in process. This may reduce calls into your offices asking about the rebate. Then 90 days after project completion, an e-mail survey regarding their HPP experience will be sent to them. The results of these surveys will be shared with the contractor.

Please make sure that you submit all the required documents with accurate information to streamline the rebate approval process. EFCA/SMUD team prides itself on getting the rebates to the customers as fast as possible, but we can't do so until you have provided accurate and complete documents. From the time we receive all the documents, to the time the check is in the customer mailbox averages 2.5 weeks.

## Important: New OSHA Standards for Confined Spaces

In case you have missed it in last month's Newsletter: OSHA has developed a new construction standard for Confined Spaces (29 CFR 1926 Subpart AA). This is any space that meets the following three criteria:

- Is large enough for a worker to enter it;
- Has limited means of entry or exit; and
- Is not designed for continuous occupancy. Confined spaces, which include attics and crawlspaces, can be very hazardous.

Some confined spaces require that an entry permit be issued by the employer to allow and control entry into the space. "Permit - required confined space (permit space)" means a confined space that has one or more of the following characteristics:

- (1) Contains or has a potential to contain a hazardous atmosphere;
- (2) Contains a material that has the potential for engulfing an entrant;
- (3) Has an internal configuration such that an entrant could be trapped or asphyxiated by inwardly converging walls or by a floor which slopes downward and tapers to a smaller cross - section; or
- (4) Contains any other recognized serious safety or health hazard.

This may or may not apply to attics and crawlspaces. For more information, click [HERE](#) for an informative fact sheet. Also, the language for the regulation can be found by clicking [HERE](#).

## SMUD Has Adopted New Energy Star Levels for Equipment Efficiency

As of September 1, 2015 SMUD has aligned the HPP equipment efficiency rebate tiers with the national Energy Star levels.

- Any new project initially submitted on or after September 1 is subject to the new rebate tiers for HVAC, independent of installation date
- Any project initially submitted before September 1 can take advantage of the old rebate tiers if we receive the post-upgrade documentation on or before December 15
- No matter when a project was initially submitted, they will be subject to the new rebate tiers if the post-upgrade documentation is submitted after December 15

Tier	SEER		EER		HSPF		Title 24	Rebates
	Split	Package	Split	Package	Split	Package		
1	15	15	12.5	12	8.5	8.2	Required for all tiers as needed by Title 24 <ul style="list-style-type: none"> <li>• Refrigerant Charge</li> <li>• Duct Sealing</li> <li>• Fan Watt</li> <li>• Airflow</li> </ul>	A/C and H/P
2	16	16	13	12	9	8.2		\$500
3	18		13		10			\$650
								\$850
minisplits Ductless	15				8.5			\$250/ head maximum \$1000/project

## Accessible Duct Quick Guide

There seems to be some confusion on what to do when ducts are inaccessible. A new quick guide is now available that discusses accessible ducts requirement for Title 24 and SMUD HPP. A copy can be downloaded by clicking [HERE](#). Be sure to share it with your installation/sales staff.



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